



Outer East Community Committee

Crossgates & Whinmoor, Garforth & Swillington,
Kippax & Methley, Temple Newsam

**Meeting to be held in Kippax Leisure Centre, Station Road,
Kippax, LS25 7LQ on Tuesday, 20th March, 2018 at 4.00 pm.
'A Journey to Better Health' discussion will follow at 5.15 p.m.**

Councillors:

- | | |
|-------------|-----------------------------|
| P Grahame | - Cross Gates and Whinmoor; |
| P Gruen | - Cross Gates and Whinmoor; |
| J Walker | - Cross Gates and Whinmoor; |
| M Dobson | - Garforth and Swillington; |
| S Field | - Garforth and Swillington; |
| S McKenna | - Garforth and Swillington; |
| M Harland | - Kippax and Methley; |
| J Lewis | - Kippax and Methley; |
| K Wakefield | - Kippax and Methley; |
| D Coupar | - Temple Newsam; |
| H Hayden | - Temple Newsam; |
| M Lyons | - Temple Newsam; |





Agenda compiled by: Andy Booth Tel: 0113 37 88865
Governance Services Unit, Civic Hall, LEEDS LS1 1UR
South East Area Leader: Martin Dean Tel: 395 1652

*Images on cover from left to right:
Crossgates & Whinmoor - Crossgates Shopping Centre; Crossgates roundabout
Garforth & Swillington - Garforth Library and One Stop Centre, Thorpe Park
Kippax & Methley - Fairburn Ings
Temple Newsam - Temple Newsam House*

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(the special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES - 5 DECEMBER 2017</p> <p>To ratify recommendations and confirm as a correct record, the minutes of the meeting held on 5 December 2017</p>	1 - 6
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
8			<p>OUTER EAST COMMUNITY COMMITTEE DELEGATED BUDGETS REPORT</p> <p>To receive and consider the attached report of the South East Area Leader</p>	7 - 18

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p>OUTER EAST COMMUNITY COMMITTEE - UPDATE REPORT</p> <p>To receive and consider the attached report of the South East Area Leader</p>	19 - 34
10			<p>DATES, TIMES AND VENUES OF COMMUNITY COMMITTEE MEETINGS 2018/2019</p> <p>To receive and consider the attached report of the City Solicitor</p>	35 - 38
			<p>MAP OF TODAY'S VENUE</p> <p>Kippax Leisure Centre, Station Road, Kippax, LS25 7LQ</p> <p><u>Third Party Recording</u></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <ul style="list-style-type: none"> a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete. 	39 - 40

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OUTER EAST COMMUNITY COMMITTEE

TUESDAY, 5TH DECEMBER, 2017

PRESENT: Councillor M Harland in the Chair

Councillors P Grahame, P Gruen,
H Hayden, J Lewis, M Lyons and
K Wakefield

19 Exempt Information - Possible Exclusion of the Press and Public

The agenda contained no exempt information.

20 Late Items

There were no late items of business.

21 Declaration of Disclosable Pecuniary Interests

No declarations were made.

22 Apologies for Absence

Apologies for absence were received from Councillors Coupar, M Dobson, Field and S McKenna

The Chair noted that as there were no Members present from the Garforth and Swillington Ward, the meeting was inquorate (Council Procedure Rule 28.3 refers) and Members were advised that no formal decisions could be made but recommendations could be made for ratification at a future meeting or for the authorised officer to take a Delegated Decision.

Members supported the suggestion that any decisions to be made on Wellbeing Fund applications should be delegated to officers to determine under their existing delegated authority.

23 Minutes - 12 September 2017

RECOMMENDED – To approve the minutes of the meeting held on 12th September 2017 as a correct record.

24 Matters Arising

Minute 16 Update Report – Health, Wellbeing & Adult Social Care

One Member expressed concern that no events for older people had been held during the previous 12 months and discussion followed on the types of events held previously and their relative success. Members noted that officers had approached local neighbourhood networks to generate interest as funding was available; and that any Group seeking funding for older peoples events could approach local ward Councillors directly to initiate the funding application process. Consideration was also given to the suggestion that Councillors could attend existing events/groups, such as the Garforth Dementia Café, to engage with older residents.

25 Open Forum

Draft minutes to be approved at the meeting
to be held on Tuesday, 20th March, 2018

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions on matters within the terms of reference of the Community Committee. No matters were raised on this occasion.

26 Outer East Community Committee - Update Report

The report of the South East Area Leader brought Members attention to a summary of work which the Communities Team was engaged in based on priorities identified by the Community Committee that were not covered elsewhere on the agenda. The report provided opportunities for further questioning or to request a more detailed report on any particular issue.

Peter Mudge, Area Officer, presented the report.

The following was discussed:

Children & Families

Clusters - Children's Services Clusters had agreed to feed their individual action plans into the sub group's Action Plan. In future, the advisory sub group would hold themed meetings, the next being on community safety and crime reduction with relevant stakeholders to attend.

Have Your Say Consultation Day, Kippax Sports Centre, 25th October 2017 – Officers were commended for the organisation of the event and the variety of activities on offer. It was noted that, whilst well attended, fewer young people from Kippax attended and further consideration of how to approach parochialism in each ward was required.

Housing

HAP - As the HAP consultation had closed, an update on the outcome would be presented in due course.

Halton Moor Kicks – Members expressed their support for the project, noting plans to expand the programme subject to funding.

Employment & Skills –

Opportunities - Members noted that the Thorpe Park development and Crossgates Centre were currently advertising job vacancies.

Community Hubs – One Member expressed concern over proposals to locate Community Hubs within existing LCC facilities and that not every ward would have a Hub. Members agreed that further discussion on investment in the Hub programme was needed.

School engagement – Members welcomed the information showing the participation of Outer East secondary schools in the events organised to promote apprenticeships.

Environmental Sub Group

Skill Mill – Members welcomed the report that relevant services were interested in opportunities to work with the Skill Mill project and noted that a further meeting to discuss the detail would be held shortly.

Dog Fouling/Public Space Protection Orders – Progress was being made on proposals to introduce an additional requirement for dog-owners to carry poo-bags or similar when walking their dogs.

Community Infrastructure Levy – Clarity was provided on the use of the 'neighbourhood fund' and the role of Parish Councils. The report contained a proposal that in Outer East, CIL generated in an area with a Parish Council will remain within that area. The remaining CIL allocated to the Committee will be distributed to areas without a Parish Council.

An update on Social Media was provided.

RECOMMENDATIONS -

- a) To note the content of the report and comments made during discussions
- b) To support the proposals that, in the Outer East CC area, the Community Infrastructure Levy (CIL) allocated to the CC will be spent in the ward which generated it. Communities Team officers are asked to work with ward Members to develop an expenditure plan.

27 Outer East Community Committee - Delegated Budget Report

The report of the South East Area Leader provided Members with an update on the Outer East budget position, including:

- a) An update on the Wellbeing revenue projects and budget position
- b) Consideration of a grant to Halton in Bloom
- c) Consideration of an application from Ebor Gardens Advice Centre, for the continuation of Money Buddies
- d) Consideration of an application for new litter bins in the Cross Gates & Whinmoor ward
- e) Consideration of an application for Cross Gates & District Good Neighbours Scheme CIC social isolation project: additional winter worker
- f) An update on the Youth Activities Fund projects and budget position
- g) Consideration of the YAF applications from LCC Youth Service and ACE Sport UK
- h) An update on the Wellbeing capital projects and budget position
- i) An update on the Small Grants Budget
- j) An update on the Community Skips Budget

James Nundy, Area Officer presented the report and outlined the remaining ward budgets. He also highlighted that a scheme was anticipated from Crossgates Good Neighbours to utilise the remaining £3,000 available for Older person social isolation projects.

As there were no Members present from the Garforth and Swillington Ward the meeting was inquorate (Council Procedure Rule 28.3 refers) and Members were advised that no formal decisions could be made. Members expressed their support for the funding applications outlined in the report (at b) to g) above) and indicated that, as these could not be formally determined they would be delegated to the Communities Team to progress under delegated powers.

RECOMMENDATION –

Draft minutes to be approved at the meeting
to be held on Tuesday, 20th March, 2018

- 1) To note the details of the Wellbeing revenue projects and budget position
- 2) To note the details of Youth Activities Funds projects and budget position
- 3) To note the details of Wellbeing capital projects and budget position.
- 4) That the details of the Small Grants Budget be noted.
- 5) That the details of the Community Skips Budget be noted.
- 6) Having expressed support for the four Wellbeing fund applications submitted (as outlined in paragraphs 12 to 16) and the three YAF applications (as outlined in paragraph 16), determination of the applications was delegated to the Communities Team to progress

28 Leeds Health and Care Plan: Inspiring Change through Better Conversations with Citizens

The Chief Officer, LCC Health Partnerships, submitted a report providing an overview of the progress made in shaping the Leeds Health & Care Plan following on from consultation with community committees in Spring 2017.

Councillor K Wakefield, Community Lead Member for Health, Wellbeing & Adult Social Care, introduced the item, noting that the issue would be the theme of a separate workshop to be held with an invited audience in due course. He highlighted the changes to the NHS that the Plan would bring and emphasised the need to integrate health and social care sectors and move towards better prevention and community involvement in service provision.

The following were in attendance to present the item:

Paul Bollom, Head of the Leeds Health & Care Plan

Lucy Jackson, Consultant in Public Health

Rebecca Barwick, Head of Programme, Delivery System Integration NHS LEEDS CCG Partnership

Dr Nighat Sultan, GP Moorfield House Surgery, Garforth

The focus of the discussions included:

- Recognition of the impact of winter on service provision and the need to highlight services available to promote wellbeing – such as flu jabs
- The Plan sought to address gaps in three main areas – care; health and finance
- The Plan included proposals for a more holistic and community focussed approach to good health and care
- The Plan focussed on four themes; prevention, self-management, hospital care when required and urgent care
- Recognition that some felt that care provision was fragmented, the Plan sought to join up local provision through the holistic approach
- The proposed Local Care Partnerships would build on existing Neighbourhood Team framework and be supported by various services and specialists to serve approximately 50,000 people
- The impact of the change towards proactive service, with the community and users educated in order to self-manage their care and be much more involved

Members recognised their role in communicating the changes to the public and encouraging them to participate in the consultation and future services. Members additionally discussed:

- The anticipated housing growth in East Leeds needed to be matched by medical and GP services, although it was reported that a number of GP surgeries had or were closing. Members were keen to receive detailed information from the CCG on the plan for the future of that area and received reassurance that the long-term Leeds Plan did have regard to anticipated housebuilding
- A medical presence in the Community Hubs was regarded as essential. Hubs provided an opportunity for close working with Local Care Partnerships. It was noted that the Communities Team was part of the steering group developing proposals for the Hubs - the Reginald Centre, Chapeltown Road, provided an example of what could be provided with services all under one roof

Councillor Wakefield concluded the discussions by expressing support for the Local Care Partnership approach and requested that future Local Care Partnerships link in with local democracy for the area, possibly through the inclusion of a local ward Councillor. Additionally, as Community Lead, he expressed the wish to meet with GPs and establish better connections in order to progress the developing Plan.

RECOMMENDATION

- a) That the contents of the report and the information provided during discussions be noted
- b) To note the intention to hold a separate workshop to discuss this issue with invited guests including local sports clubs and young people
- c) To support the updated Leeds Plan as a basis for conversation with citizens on the future of health and care.
- d) To actively support widespread conversation and discussion of the Leeds Plan and narrative to encourage feedback and comment.
- e) To support the emerging model of Local Care Partnerships and actively engage with their development in their communities.

29 Leeds Transport Conversation update – Public Transport Investment programme (£173.5m), Outer East update, and Leeds Transport Strategy development

Further to minute 23 of the meeting held 6th September 2016, the Chief Officer, Highways & Transportation, submitted a report which provided an update on the Transport Conversation, including information specific to the Outer East area and updates on the £173.3 m Public Transport Investment programme and Leeds Transport Strategy development.

The Leeds Transport Conversation was to be the theme for the workshop following the meeting when Members would be able to provide detailed feedback on key priorities for transport investment in the city and local community

RECOMMENDATION

- a) To note the progression of the delivery plan for the £173.3 million proposals.

- b) To note the opportunity to provide feedback to WYCA on the network improvement and community hub proposals.
- c) To note the development of a longer term Leeds Transport Strategy.
- d) To note that Members will have the opportunity to discuss the update and key priorities for transport investment in the city and local community at an informal workshop to follow the formal meeting



Report of: The South East Area Leader

Report to: Outer East Community Committee (Cross Gates & Whinmoor, Garforth & Swillington, Kippax & Methley, Temple Newsam)

Report author: James Nundy (Area Officer, tel: 07746 216 479)

Date: Tuesday 20 March 2018

For decision

Outer East Community Committee Delegated Budgets Report

Purpose of report

1. This report seeks to provide Members with:
 - a) An update on the Wellbeing revenue projects and budget position up to 08/03/2018 (Table 1)
 - b) An opportunity to consider a £5,000 grant towards Embleton's playground in Methley (paragraph 10)
 - c) An opportunity to consider a £2,208 grant towards an allotment storage container at St Benedict's car park in Garforth (paragraph 11)
 - d) An opportunity to consider a £2,208 grant for replacement Litter bins in Halton (paragraph 12)
 - e) An opportunity to consider a £3,180 grant for a Traffic Regulation Order in Garforth (paragraph 13)
 - f) An opportunity to consider a £3,165 grant for five community noticeboards in Halton Moor (paragraph 14)
 - g) An update on the Youth Activities Fund projects and budget position (Table 2)
 - h) An opportunity to consider the five YAF applications from Leeds Rhinos, LCC Youth Service, Brigshaw Cluster and the LCC Out of Schools team (Paragraph 18)
 - i) An update on the Wellbeing Capital projects and budget position (Table 3)
 - j) An opportunity to consider a £3,100 capital grant for Speed Indicator Device for Manston Lane in Cross Gates (paragraph 23)
 - k) An update on the Small Grants Budget (paragraphs 24-25)
 - l) An update on the Community Skips Budget (paragraphs 26-29)
 - m) An opportunity to consider ringfencing money in the 2018/19 budget (paragraphs 30-31)
 - n) An update on CIL, the Community Infrastructure Levy (paragraphs 32-34)

Background information

2. Each Community Committee has been allocated a Wellbeing Budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.

Main issues

Wellbeing Budget Position 2017/18

3. The revenue budget approved by Executive Board for 2017/18 was **£118,300** which is a reduction of £14,040 from last year.
4. Table 1 shows a carry forward figure of £93,936.00 which includes underspends from projects completed in 2016/17 plus £37,687.89 allocated to projects which are not yet completed. The total amount of revenue funding available to the Community Committee for 2017/18 is therefore **£174,548.11**. Further information of the projects approved or ring-fenced is available on request.
5. **Table 1** shows the projects funded by the Community Committee up to and including 8 March 2018.
6. It is possible that some of the projects in Table 1 may not use their allocated spend. This could be for several reasons including the projects no longer going ahead, the projects not taking place within the dates specified in the funding agreement or failure to submit monitoring and evaluation reports. Due to this, the final revenue balance may be greater than the amount specified.
7. The Community Committee is asked to note that a total of **£100,570.00** has been allocated from the Wellbeing revenue budget so far this financial year and there is a remaining balance of **£73,978.11** available to spend for projects in 2017/18. This figure is also broken down to ward level in Table 1.

Table 1: Wellbeing Budget Delegation 2017/18 (revenue)

REVENUE WELL BEING BUDGET	£
INCOME 2017/18	118,300.00
Balance brought forward from 2016/17	93,936.00
Less: projects brought forward from 2016/17	37,687.89
TOTAL AVAILABLE FOR 2017/18	174,548.11

Area Wide Ring Fenced Projects	
Sustainable Economy and Culture	8,000.00
Small Grants Scheme (originally £2,500)	5,000.00
Community Committee public engagement	3,000.00

Safer And Stronger Communities	41,591.00
CCTV	33,091.00
Tasking Team initiatives	5,000.00
Skips for community clean-ups (originally £3,000)	3,500.00

Health and Well Being	3,000.00
Older person social isolation projects	3,000.00

Total Area Wide Ring Fenced Projects (£)	52,591.00
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Balance remaining split across the four wards	121,957.11	30,489.28	30,489.28	30,489.28	30,489.27
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	£124,957.11	Ward Split			
		Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
Ward Projects					
Christmas lights switch on events, motifs and trees	28,979.00	11,034.00	10,445.00	6,600.00	900.00
Cross Gates Good Neighbours IT project	2,000.00	1,000.00			1,000.00
Garforth NET social isolation worker	10,000.00		5,000.00	5,000.00	
Garforth NET luncheon club coordinator	10,000.00		5,000.00	5,000.00	
Darker nights project in Temple Newsam ward	1,146.88				1,146.88
Litter bins for Cross Gates & Whinmoor ward	640.00	640.00			
Halton in Bloom's Going for Gold project	3,000.00				3,000.00
Money Buddies extension & 2018/19	9,283.12	2,320.78	2,320.78	2,320.78	2,320.78
Premier League KICKS project extension to 31/03/18	10,000.00				10,000.00
Police – CG&W Darker nights project	4,587.52	4,587.52			

Commitments per ward	79,636.52	19,582.30	22,765.78	18,920.78	18,367.66
TOTAL COMMITMENTS: area wide + ward projects					
BALANCES REMAINING	42,320.59	10,906.98	7,723.50	11,568.50	12,121.61

Delegated Decision Notices (DDN)

8. Between meetings, the Community Committee considered and approved the following applications via the DDN process which are reflected in Table 1:
 - Police – Temple Newsam ward darker nights project – Dec 2017
 - Litter bins for Cross Gates & Whinmoor ward
 - Halton in Bloom's Going for Gold project
 - Money Buddies - extension & 2018/19
 - Premier League KICKS project - extension to 31/03/18
 - Police - Cross Gates & Whinmoor ward darker nights project - Feb/Mar 2018
9. At the time of writing this report, the Committee is considering a £10,906.98 revenue DDN for a Whinmoor CCTV scheme (please see paragraph 22 for the capital contribution)

Wellbeing revenue projects for consideration and approval:

10. **Project title:** Embleton's playground, Methley

Name of Group or Organisation: LCC Housing

Total Project Cost: £23,214.43

Amount Requested from Delegated Budget: £5,000

Ward Covered: Kippax & Methley

Summary:

Following consultation with residents it was decided that a project on the grassed area within the houses was needed for younger age children and also the older ones who wish to play football.

The proposal is to install goal posts on the larger piece of the green, and at the top end of the site, install a 1.5m high slide, 4 bay swing, which would be 2 flat and 2 cradles, and a tarmac 5x5 base for playground markings for general play.

Community Committee Plan Priorities/Objectives:

This proposal supports the following priorities:

Best City for Communities:

- Communities are empowered and engaged. People get on well together

Best City for Health & Wellbeing

- Residents in Outer East are active and healthy

Best City for Children & Young People:

- Provide a range of activities for young people across the Outer East

11. **Project title:** Allotment container at St Benedict's car park, Garforth

Name of Organisation: Garforth Neighbourhood Elders / St Benedict's Community Allotment

Total Project Cost: £ 2,208

Amount Requested from Delegated Budget: £2,208

Ward Covered: Garforth & Swillington

Summary:

To supply a 20ft x 8ft Metal Storage container. This is to be used for the benefit of St Bens Community Allotment Group / Neighbourhood Elders Team for storage. The present container is in a very bad state of repair and leaks very badly.

The community allotment has progressed over the past 4 years into a thriving growing area, for the benefit of the local community. This has been run by St Benedict

parishioners and NET volunteers, and local employees through our time banking scheme. Seasonal produce has been distributed to the older people, free of charge, in the catchment area of NET Garforth and the 13 surrounding villages. This last year we have worked hard in adapting the allotment for access by older people, especially those in wheel chairs. It is our intention this year to launch a weekly social get together for the older people, especially those affected by dementia as a growing zone, potting up plants, reminiscing and general socialising. There will be no charge for this, except for transport arrangements (volunteers expenses).

Community Committee Plan Priorities/Objectives:

Best City for Communities:

- Help support a strong network of community groups that are able to contribute to improving the environment of their neighbourhoods
- Have an asset base which is fit for purpose

Best City for Health & Wellbeing:

- Residents in Outer East are active and healthy
- Older residents in Outer East are enabled to participate in local community activities

12. Project title: Litter bins in Halton

Name of Organisation: LCC Cleaner Neighbourhoods Team

Total Project Cost: £ 1,050

Amount Requested from Delegated Budget: £ 1,050

Ward Covered: Temple Newsam

Summary: To purchase and install five replacement litter bins for the Temple Newsam ward, at locations identified as litter hotspots by the ward members or the Cleaner Neighbourhoods Team: outside Halton Pharmacy, the Grove Road / Selby Road junction / outside Fultons, outside Eye Site Opticians and outside Fit4less gym. Each bins costs £210.

Community Committee Plan Priorities/Objectives:

Best City for Communities: Neighbourhoods in Outer East are clean and attractive

13. Project title: Traffic Regulation Order for Garforth

Name of Organisation: LCC Highways

Total Project Cost: £ 7,000

Amount Requested from Delegated Budget: £ 3,180

Ward Covered: Garforth & Swillington

Summary:

To investigate the parking problems around Main Street, Knightsway, Ringway and the area surrounding Garforth Academy, highlighted as a concern by ward members. To consult local residents and other stakeholders and then carry out the process and legal procedure for the introduction of parking restrictions. There's no guarantee that this pressing local concern will be awarded any of the limited Highways funding available, so funding it through the Community Committee enables the situation to be looked at and a suitable scheme implemented as soon as possible.

Community Committee Plan Priorities/Objectives:

Best City For Business – support work that helps town and district centres remain commercially active and vibrant (by regulating parking to provide a turnover of parking)

14. **Project title:** Community noticeboards for Halton Moor

Name of Organisation: LCC Parks & Countryside

Total Project Cost: £ 3,165

Amount Requested from Delegated Budget: £ 3,165

Ward Covered: Temple Newsam

Summary:

A Ward members would like to increase the number of noticeboards across the estate to help promote local groups, advice sessions and neighbourhood information. The units would be in prominent positions with high levels of footfall: Osmondthorpe One Stop Centre, Temple Learning Academy, the shops on Halton Moor Avenue, Coronation Parade (outside HOPE) and at the new pocket park at Ullswater Crescent. Supplied and installed by P&C for £633 each.

Community Committee Plan Priorities/Objectives:

Best City for Communities:

- Help support a strong network of community groups that are able to contribute to improving the environment of their neighbourhoods
- Communities are empowered and engaged. People get on well together

Best City for Health & Wellbeing:

- Older residents in Outer East are enabled to participate in local community activities

Youth Activities Fund position

15. The Youth Activities Fund (YAF) approved by Executive Board for 2017/18 is **£46,650**. Table 2 shows a carry forward figure of £24,636.00 which includes underspends from projects completed in 2016/17 and £3,869.00 allocated to projects that weren't completed by 31 March 2017. The total amount of YAF available to the Community Committee for 2017/18 is therefore **£67,417**

16. **Table 2** shows the projects approved by the Community Committee from the 2017/18 budget. The remaining balance of £20,432.44 is a combination of underspends or projects which didn't take place. The £20,432.44 is still available for a second funding round, which has reopened. Round 2 activities are to take place between 4 September 2017 and 31 March 2018.

Table 2: Youth Activities Fund Budget Delegation 2017/18

	Total Allocation	Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
Budget 2017/18	46,650.00	12,035.70	10,682.85	11,989.05	11,942.40
Carried forward from 2016/17	24,636.00	6,159.00	6,159.00	6,159.00	6,159.00
Less projects carried forward from 2016/17	3,869.00	967.25	967.25	967.25	967.25
Total available budget for 2017/18	67,417.00	17,227.45	15,874.60	17,180.80	17,134.15
Projects 2017/18:					
Brigshaw Cluster - out of school activities	1,210.00		605.00	605.00	
John Smeaton Leisure Centre - sports camps	1,828.56	914.28			914.28
Leeds Library Service - digital photography	1,296.00			1,296.00	
Cycle Leeds - wild about bikes (£1,318.97)	0				
Heads Together - Next Generation 2017	2,267.00	1,133.50			1,133.50
DJ School UK - urban arts workshops	2,820.00	1,410.00			1,410.00
Herd Farm Residential & Activity Centre - on tour	3,420.00	950.00		2,280.00	190.00
Out of School Activities Team - Garforth mini breeze	3,000.00		3,000.00		
Youth Service - Garforth & Swillington	3,933.50		3,933.50		
Youth Service - Cross Gates & Whinmoor	5,157.50	5,157.50			
Youth Service - Temple Newsam	5,157.50				5,157.50
Youth Service - Kippax & Methley	5,252.50			5,252.50	
Leeds Rhinos Foundation summer 2017	10,000.00	2,500.00	2,500.00	2,500.00	2,500.00
Yorkshire Dance	642.00	160.50	160.50	160.50	160.50
Have Your Say Activity Day	1,000.00	250.00	250.00	250.00	250.00
ACES UK – cooking & sport camps	2,905.00		2,905.00		
Youth Service – CG&W ward Feb/Easter 2018	3,450.00	3,450.00			
Youth Service – TN ward Feb/Easter 2018	2,615.00				2,615.00
Leeds College of Music - NOISEY (Songwriting workshops at Brigshaw High School)	3,147.00	786.75	786.75	786.75	786.75
Heads Together – Theatre : Broadcast : Craft	937.00	468.50			468.50
Total Spend Against Projects	60,038.56	17,181.03	14,140.75	13,130.75	15,586.03
Remaining balances (£)	7,378.44	46.42	1,733.85	4,050.05	1,548.12

17. Since the last meeting five new YAF applications were approved by the Community Committee by DDN and are listed in Table 2.

18. Four new applications for the 2018/19 financial year were due to be considered by the Children and Families sub group on 14 March 2018. Subject to the grants receiving support at the sub-group, the Community Committee is asked to consider approving the following:

- Brigshaw Cluster summer trips 2018 (£855)
- Rhinos Roar summer multi sports camps 2018 (£10,000)
- Youth Service CG&W ward & TN ward 2018/19 (£16,860)
- Youth Service G&S ward & K&M ward 2018/19 (£12,109.60)
- Mini Breeze at Garforth Academy – summer 2018 (£3,600)

These five grants total £43,424.60 and the 2018/19 budget is anticipated to be in the region of £40,000-£45,000 (plus any underspend from the current financial year).

Capital Budget

19. Community Committees receive a proportion of the capital receipt from Council assets, some of which goes towards Ward Based Initiatives and 5% is top sliced, shared amongst Community Committees and split equally across the four Outer East wards.

20. Capital injections, as part of the receipts, have been updated every six months. Therefore, including projects allocated and processed by DDN, the Outer East Community Committee has an available capital budget of **£66,400** over the next 3 years. Approved projects now total £17,361 leaving a remaining balance of **£49,039**. Members are asked to note the capital allocation broken down by ward as summarised in **Table 3** below:

Table 3: Capital Budget Delegation 2016-2019

	Ward split			
	Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
Allocation (£)	12,000	12,000	12,000	12,000
Approved projects:				
New signs for Swarcliffe Community Centre	900			
Bollards at Southwood Crescent, Swarcliffe	2,500			
Multi Use Games Area in Micklefield			1,500	
Skatepark in Kippax			1,500	
Resurfacing PRoW in Whitkirk				7,500
Mark Jones memorial bench, Swarcliffe	1,085			
Garforth Guides storage container		2,376		
Total approved projects by ward	4,485	2,376	3,000	7,500
Remaining balance by ward	7,515	9,624	9,000	4,500

Capital Projects approved by DDN since the last meeting

21. Between meetings, the Community Committee considered and approved the following capital application via the DDN process and it is reflected in the table above:

- Garforth Guides storage container (£2,376)

22. At the time of writing this report the Community Committee is considering a £2,121.59 DDN for the capital element of the Whinmoor CCTV scheme (also see paragraph 9)

Wellbeing capital projects for consideration and approval:

23. **Project title:** Speed Indicator Device for Manston Lane in Cross Gates

Name of Organisation: LCC Highways

Total Project Cost: £ 3,100

Amount Requested from Delegated Budget: £ 3,100 (capital)

Ward Covered: Cross Gates & Whinmoor

Summary:

Further to residents requests the ward members would like to introduce a SID (Speed Indicator Device) on Manston Lane in Cross Gates to help deter speeding vehicles.

Community Committee Plan Priorities/Objectives:

Best City for Communities:

- Residents in Outer East are safe and feel safe

Small Grants Update 2017/18

24. The following table details the Outer East Small Grants approved so far this financial year. All of the £2,500 ring-fenced budget was used up and more applications were received, so on 19 Feb 2018 the Community Committee was asked if it would support an increase to the ring-fenced small grants budget. This proposal was agreed. We set the increased level at **£5,000** from £2,500.

25. £2,945.35 has now been approved for projects as detailed in the table below.

Project	Total amount	Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
Garforth Women's Institute	300.00		300.00		
PHAB Youth Workers	830.13	237.18	355.77	118.59	118.59
Cross Gates Library Great Get Together	98.42	98.42			
Garforth Festival	498.80		498.80		
Friday Easy Walking Group	450.00	450.00			
Garforth Historical Society	268.00		268.00		
1 st Micklefield Scouts	500.00			500.00	
Spend per ward	2,945.35	785.60	1,422.57	618.59	118.59

Community Skips update 2017/18

26. A skip now costs £166.67 and if it is to be placed on a public highway it also attracts a permit charge of £25.

27. Local in Bloom and environmental improvement groups were reminded about the community skip project on 31 Jan 2018 which helped generate a few additional requests leading to the Community Committee being consulted on 26 Feb about increasing the delegated skip budget to the end of the financial year. This proposal was agreed. We set the increased level at **£3,500** from £3,000.

28. Outer East Community Committee has now approved 20 requests totalling £3,100.06

29. Members are asked to note the community skips allocation broken down by ward, summarised in the following table:

Group / location	No. of skips	Approved amount	Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
The Growing Zone Group C.I.C	2	333.34			333.34	
Ledston and Ledston Luck PC	2	383.34			383.34	
Allerton Bywater Parish Council	8	1,000.02			1,000.02	
Kippax in Bloom	2	358.34			358.34	
Garforth and District Lions	2	333.34		333.34		
Ledsham Parish Council	1	191.67			191.67	
Garforth in Bloom	1	166.67		166.67		
Gt & Little Preston in Bloom	1	166.67		166.67		
Methley Wombles	1	166.67			166.67	
Spend per ward	20	3,100.06	0.00	666.68	2,433.38	0.00

2018/19 financial year

30. Having reviewed the current financial year and looking to the new financial year, we propose to allocate the following ring-fenced sections to the well-being revenue budget for area wide projects:

Sustainable Economy and Culture	8,500
Small Grants Scheme (same as the increased level this year)	5,000
Community Committee public engagement (remains the same as this year)	3,000
Safer And Stronger Communities	42,591.00
CCTV running costs (a £1,000 increase on this year, for the new Whinmoor camera, if approved)	34,091
Tasking Team initiatives (same as this year)	5,000
Skips for community clean-ups (same as the increased level this year)	3,500

31. The remaining budget and underspends from 2017/18 will be combined, split four ways and added to each ward pot as usual.

Community Infrastructure Levy (CIL)

32. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund.

33. In Outer East this means that the money for Swillington & Great/Little Preston, and Kippax & Methley ward villages go to and will be administered by the respective parish councils, whereas monies for Cross Gates & Whinmoor ward, Garforth and the Temple Newsam ward will be administered by the Outer East Community Committee.

34. The Community Committee is asked to note that as of Dec 2017 there is **£23,174.56** payable to the Outer East Community Committee, with **£15,400.64** currently available to spend. Current / future budgets are broken down as follows:

- Cross Gates & Whinmoor ward has **£11,181.91**
- Garforth has **£4,017.73**
- Temple Newsam ward will have **£7,974.92** when the Cartmell Drive development money is paid

Conclusion

35. The report provides up to date information on the Community Committee's Delegated Budget position.

Recommendations

36. Members are asked to:

- a) Note the Wellbeing revenue projects and budget position up to 08/03/2018 (Table 1)
- b) Approve a £5,000 grant towards Embleton's playground in Methley (paragraph 10)
- c) Approve a £2,208 grant towards an allotment storage container at St Benedict's car park in Garforth (paragraph 11)
- d) Approve a £2,208 grant for replacement Litter bins in Halton (paragraph 12)
- e) Approve a £3,180 grant for a Traffic Regulation Order in Garforth (paragraph 13)
- f) Approve a £3,165 grant for five community noticeboards in Halton Moor (paragraph 14)
- g) Note the Youth Activities Fund projects and budget position (Table 2)
- h) Approve the five YAF applications from Leeds Rhinos, LCC Youth Service, Brigshaw Cluster and the LCC Out of Schools team (Paragraph 18)
- i) Note the Wellbeing Capital projects and budget position (Table 3)
- j) Approve a £3,100 capital grant for a Speed Indicator Device on Manston Lane in Cross Gates (paragraph 23)
- k) Note the Small Grants Budget position (paragraphs 24-25)
- l) Note the Community Skips Budget position (paragraphs 26-29)
- m) Approve the suggested ringfences for in the 2018/19 budget (paragraphs 30-31)
- n) Note the update on CIL, the Community Infrastructure Levy (paragraphs 32-34)

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Report of: The South East Area Leader

Report to: Outer East Community Committee (Cross Gates & Whinmoor, Garforth & Swillington, Kippax & Methley, Temple Newsam)

Report author: Pete Mudge (Area Officer, tel: 0113 378 5794)

Date: Tuesday 20 March 2018 **For decision**

OUTER EAST COMMUNITY COMMITTEE – UPDATE REPORT

Purpose of report

1. To bring to Members' attention an update report on work based on priorities identified by the Community Committee which are not covered elsewhere on this agenda. It also provides opportunities for further questions or to request a more detailed report on a particular issue.

Main issues

Updates by theme: Children and Families – Cllr Helen Hayden

2. The Outer East Children and Families sub group held on 29 November 2017 provided another good session for the partner officers to discuss local issues, update the action plan and assess the three YAF applications submitted. All three were recommended for approval by the Community Committee. The next sub group meeting is scheduled for after school on 14 March and will be again open to local young people. A verbal update will be provided to this meeting.

Youth Service

- 2.1 During the last quarter, 725 different young people took part in activities in the Outer East. A selection of what they have been involved in is included below:
- 2.2 **Outer East Consultation Event** – Youth Service supported young people at the consultation event at Kippax Leisure Centre in October. Young people were transported from Micklefield, Swarcliffe & Temple Newsam to engage in the event. Young people were asked to provide feedback on applications and look to future funding and what young people would prefer.
- 2.3 **White Ribbon Campaign** – Youth Workers from across the SSE are engaged with Young people to focus their attention on the campaign to promote a healthy relationship and make a pledge to refrain from domestic violence in all its formats. Young people participated in discussion sessions, group exercises, made a pledge to refrain from engagement in DV and had photos taken with the White Ribbon pledge.
- 2.4 **Youth Work Review Consultation** – Young people participated in a group work exercise to focus on what makes a good Youth Worker and a snap survey of what the benefits of Youth work are. Young people were encouraged to participate in the exercise which is currently being undertaken to share the future delivery of Youth Work in Leeds. The level of completed group work exercises and snap surveys from the SSE area was encouraging to say the least.
- 2.5 **Halton Moor Kicks** - Youth Workers have been supporting the Leeds United KICKS Programme for a year and the outcomes have been excellent with over 100 young people living in the ward attending the project. The weekly sessions have now been split to accommodate three age groups which is working well. Youth Workers support the later sessions which is appropriate to the age group the Youth Service works with. The sessions are also supported by PCSOs. The Kicks partnership has proved a vital support network to the area, with anti-social behaviour being monitored and kept to a minimum. The regular contact with key young people has enabled youth workers & PCSOs to address, support & challenge young people and encourage positive relationships with the PCSOs.
- 2.6 **Employment & Training** – Youth Workers have been working with Pathways colleagues to identify young people who are NEET, (Not in Education, Employment or training,) or require assistance in accessing employment and training opportunities. In the Swarcliffe area two young people have been supported into employment, both of whom are thoroughly enjoying their roles and progressing well. One is working in the care profession supporting adults with complex needs and one is working in information technology.
- 2.7 **Libraries Partnership** - Young people from Temple Newsam ward have engaged with library staff at Halton Library, The library allocated £300 and youth workers asked *What would attract teenagers to the library* Young people and their parents were very happy they had been chosen to engage in this exercise.

- 2.8 **Cluster Partnership** – Youth Workers have been engaging with staff from the Seacroft & Manston Cluster to focus on take-aways and shops where young people were congregating and causing a nuisance. The partnership focussed on why they were congregating, the behaviour of young people and offered information on local provisions. The partnership also linked in with police to address more serious behaviour.
- 2.9 **City Varieties** – Youth from the Kippax & Methley ward went to City Varieties to see Aladdin. Their feedback on the experience was very positive.
- 2.10 **Cross Gates Lights Switch On** – Swarcliffe Youth Matters attended Cross Gates Lights Switch on and helped Santa distribute presents to local children. The event was supported by local councillors and Radio Aire. The young people found the experience helped their confidence when they were engaging with members of the community.
- 2.11 **One 2 One Support** - Two young people have been supported into college: One has been helped with her application and is now doing well at Askham Bryan studying animal care. She is a care leaver and youth workers have been supporting her through the transition to independent living. The second young person did not get her English exam when at Leeds City College and after support from youth workers changed direction and is now studying plumbing at Leeds College of Building. Whilst there she will receive support in English and the feedback is that she is really enjoying her new course.
- 2.12 **Halton Moor Ambassador Programme** - The ambassador course has been working with young people in the Halton Moor area and one of the young people has been named *Premier KICKS Hero” for helping with coaching and mentoring other young people in the area. Danny enjoyed a VIP Trip to Elland Road invited by Michael Kinsey programme manager and supported by Youth Worker Chloe Canning.
- 2.13 **Promoting Healthy Lifestyle** - Leeds United have been working with The Real Junk Food Project and youth service in providing the Halton Moor Kicks programme with refreshments, fruit and healthy snacks. Youth workers have provided healthy eating advice and the partnership is enabling young people to explore healthy options and lifestyles through physical activity.
- 2.14 **YPmyG Young People my Group** – Young people from the Micklefield area have decided to create their own group to represent the views of youth in the area. They have been looking at what the Youth Service offers to help decide on the programme.
- 2.15 **Garforth Academy Pupil Support** - Youth workers delivered a 6 week anger management course with young people referred by Garforth Academy. The course focused on being aware of their anger and what might trigger it. Youth workers helped the young people find ways to deal with situations. The young people are growing in confidence and have formed new friendships within the group and also with youth workers.

- 2.16 **Swarcliffe Youth Club** – Members of the Swarcliffe Neighbourhood Policing Team visited the club at Swarcliffe Community Centre to engage in discussions and sports activities. Youth responded positively, recognising the Police are there to support and help, not just arrest people. Group members requested the officers visit the club again to further develop relationships.
- 2.17 **Swarcliffe Skills For Life** - Young people have been engaging in a weekly session designed to develop their skills for life. This included a cycle project where they learnt bike maintenance and road safety. Each participant received a torch, puncture kit and high visibility accessories.
- 2.18 **One-to-One Referrals** - Youth Service received referrals from Social Care to support two female siblings around emotional wellbeing. Youth workers conducted a home visit to look at how they could help and the young people have now said they wish to join the Youth Matters group.
- 2.19 **Micklefield ASB** – Youth Workers have been working with local residents, councillors and police officers to reduce ASB in the village. Police have been attending the youth club sessions and engaging with group members to explore what is ASB, effects on the community and to focus on the role of the Police.
- 2.20 **Leeds Youth Awards** – Members of the Swarcliffe Youth Squad have been receiving training to become peer assessors for the Leeds Youth Awards. The group members have worked with Youth Award staff to identify good work undertaken and an acceptable level of recordings to achieve the award. Group members also created posters to promote the Youth Awards across Leeds.
- 2.21 **Anti-Bullying Week** – Young people from across the SSE participated in a range of activities during Anti-bullying Week. There were quizzes, discussions, poster and T shirt designing to send a message to bullies. Group members shared information on how they had experienced bullying and shared their solutions with peers. Information on coping and who to talk to was shared along with web site details to assist young people if they experience bullying in the future.
- 2.22 **Youth Worker Interviews** – Young people from the Outer South & Outer East Youth Matters groups were involved in interviews to identify new youth workers. The young people were engaged with Advanced Youth Work Practitioners and team leaders to undertake interviews. The young people engaged with candidates, asked questions and scored the responses. At the end of the interview the young people engaged in the discussions that ultimately decided which staff were preferred candidates. The young people said it helped them recognise how interviews work and that being on the interview panels enabled them to be involved in making decisions with LCC staff.

Housing

- 2.23 **Housing Advisory Panels review** – All consultation concluded with two feedback sessions in January. It is anticipated any minor changes will start in April 2018.
- 2.24 **Outer South East Housing Advisory Panel** – As of February 2018, there is £9,800 available to the year end.
- 2.25 **Former Whinmoor Pub site** – Leeds Federated Housing's HUGO bus was parked outside the Co-Op on 25th January so staff could consult with many residents about the local lettings policy to be adapted for the 22 new build houses on the site.
- 2.26 **LUFC Kicks Programme Halton Moor** – Still going strong with good attendance each week, even during the winter months averaging 25-30 young people each week.
- 2.27 **Halton Moor Resident Involvement** – A drop-in session was to be held at Temple Academy on Friday 24th February to encourage volunteers to form a 'working group' rather than Tenant & Residents Association. It's thought this approach is less formal so may get more volunteers.
- 2.28 **Embletons Greenspace Methley** – OSE HAP have contributed £5k towards installing play equipment and goal posts at this site. It is hoped to be match funded with Wellbeing & Section 106 monies.
- 2.29 **East Garforth Tenants & Resident Association** – Holding a fish and chip and bingo event on 28th February with Garforth Lions to encourage more residents to get involved.

Updates by theme: Employment, Skills and Welfare – Cllr Pauleen Grahame

Thorpe Park

- 3 Current construction position:
- The earthworks programme and the steel work contract is now complete,
 - Northern Gas Networks are on site to move a large gas pipe,
 - Galliford Try has been awarded the contract to build the bridge over the link road. Works were due to be completed by February. Employment and skills targets have been agreed,
 - I&H Brown are the successful contractors for the construction of the Manston Lane Relief Road. They are now on site and the road should be completed by autumn 2018. Employment and skills targets have been agreed.
- 3.1 The following construction outputs have currently been achieved
- People into new jobs - 141
 - 14 from local wards
 - 22 from other Leeds postcodes
 - 105 from non Leeds postcodes

- People into new apprenticeships - 14
 - 2 from the local target wards
 - 3 from other Leeds postcodes
 - 9 from non Leeds postcodes
- 3.2 To date Scarborough group, GMI, partners and sub-contractors have engaged with 22 separate activities in schools and colleges. 2,041 pupils have been involved in a range of careers events and curriculum workshops.
 - 3.3 The new office building, named Paradigm, was completed in December 2016. As yet no end user tenant has been announced.
 - 3.4 The estimated completion date for the retail and leisure units is Autumn 2018 in time for Christmas trading. There will be 36 individual retail and leisure units. Occupiers announced so far are Next, TK Max, Boots, Pure Gym, M&S food and Outfit. The developer is in discussion with a number of restaurant providers. The Employment and Skills service will engage with the tenants at the most appropriate time in order to promote and support the end user jobs.
 - 3.5 The Odeon Cinema is scheduled to open in Spring 2019.
 - 3.6 Redrow is the housebuilder for the 300 new homes. It is anticipated the first show-homes will be built by June 2018. A 3 - 5 year homebuilding programme will follow.
 - 3.7 Tenders have been received and evaluated for the construction of the East Leeds Orbital Road. Now awaiting announcement of the preferred contractor.

Seacroft Hospital Site

- 3.8 This is a partnership with Keepmoat Homes and Strata to build 800 homes on the former hospital site. It is a five year programme with a completion date in Autumn 2022. Targets for the construction include 45 people into new jobs and 6 new apprenticeships.

Keepmoat is the principal contractor and delivering a range of school and community activities including attending careers fairs and supporting mock interviews at Leeds East, Leeds West, John Smeaton, and Roundhay schools. It has also offered work placements to students from Leeds Beckett and Leeds Trinity universities.

Keepmoat will develop and deliver a suite of workshops under its "*Keepmoat Toolbox for Success*" model which will be delivered in schools and community settings. These will raise awareness of careers in construction and offer workshops including financial resilience and overcoming adversity which will feature inspirational speakers. The workshops are designed to inspire and motivate young people as well as equipping them with the necessary skills to gain employment.

Plans are underway to create a Skills Hub in partnership with Leeds College of Building and provide on-site work experience and qualifications for students studying construction related courses along with taster sessions for primary

school pupils. There will be opportunities to engage with the long term unemployed supported by Jobcentre Plus.

Keepmoat's first 3 "Timeless" show homes have now been completed at the Seacroft Hospital site.

Strata was slightly behind in delivering its targets however the show homes for its "Kudos" development were expected to be launched on 8 February. The Employment and Skills service are working closely with Strata to support delivery of the targets.

Leeds City Council Brownfield Land package

3.9 This is a contract procured through Leeds City Council to deliver 961 homes (in partnership with the Homes and Community Agency, Keepmoat and Strata). They will be built on brownfield sites in Halton Moor and Seacroft. 5% will be affordable homes.

Keepmoat will be building 611 and Strata 350. Contractual targets include 906 new jobs and 67 apprenticeship opportunities - which include project-initiated apprenticeships and also shared apprentices and existing apprentices completing some training on site.

Keepmoat and Strata will link the engagement activities with those being developed for the Seacroft Hospital site. The timetable for the build in Outer East neighbourhoods is:

	No: of units:	Address	Start on site	Finish	Developer
Phase 1	45	Cartmell Drive	Sept 17	June 19	Keepmoat
	33	York Road	Sept 17	Mar 19	Keepmoat
Phase 2	47	Wykebeck Mount	Sept 18	Oct 21	Keepmoat
	55	Wykebeck Avenue	Sept 18	Oct 21	Keepmoat
Phase 3	95	Rathmell Road	Jan 21	Apr 24	Keepmoat
	14	Kendall Drive	Jan 21	Apr 24	Keepmoat

Leeds Apprenticeship Recruitment Fair 2018

3.10 This year's fair was on Monday 5 March at the First Direct Arena. Due to budget constraints this was the first year where Employment & Skills has had to make a moderate charge to exhibitors to cover the costs of venue hire. To date 110

companies and training providers had booked stands which will cover all charges.

An extensive marketing campaign has been developed building on the feedback and evaluation for the 2017 event. This includes:

- A direct mail out to all students in Years 10-13 and to all young people registered as NEET
- A social media campaign - Facebook and twitter
- Posters in The Vue cinema washrooms
- Adverts in the Metro paper, on the large screen in Millennium Square and the Leeds Arena website
- Roadside digital billboard advertising
- Poster distribution to a large number of venues across the city
- Advertising on Insite – The Council's intranet

Pop-up Business School

3.11 Pop-Up Business School was a two week programme providing leadership development and support to business start-ups. It included mentoring and online business support; a platform for potential start-ups to get together, share information and explore collaboration opportunities with other like-minded or complimentary entrepreneurs. The programme also incorporates the set-up of a 'community support network' – helping businesses to sustain after the two week programme ended.

This second cohort of the Pop-Up Business School in Leeds ran from 5 – 16 March. When it was last run, following completion of the initial programme 33% of attendees had started a business, 4% were actively seeking employment and 63% were still considering setting up a business. Of the graduates who started a business 13% made their first sale within two weeks. Business start-ups included; coaching, consultancy and service delivery, cooking and baking, art, design and crafts, retailing and sport and fitness.

Updates by theme: Health, Wellbeing and Adult Social Care – Cllr Keith Wakefield

4 **Winter Wellbeing** - Winter Friends has so far delivered information to over 122 organisations citywide including West Yorkshire Police, Libraries, Neighbourhood Communities Teams, Children's Day Services, Complex Need Day Services and various voluntary sector organisations. The friends are also working more closely with other directorates across the council incorporating teams from Adult Social Care, Children's & Families and Environments & Communities into the citywide network. The development of resources continues to be assessed for various target audiences including families/parents, various languages and in easy read form for people with learning disabilities.

The "Stay Well in Leeds this Winter" leaflet has replaced the generic Public Health England one and consists of more localised information for pharmacies, GP practices and local services across the city. We continue to recruit new professionals and organisations to support vulnerable people in the community.

Frontline workers are encouraged to become Winter Friends in order to keep up to date with new information and resources.

- 4.1 **National Diabetes Prevention Programme (NDPP):** The National Diabetes Prevention Programme, Healthier You, is an evidence based programme which offers a great opportunity to reduce Type 2 Diabetes (TTD) in Leeds. Over 32,000 people in the city are known to be at high risk of developing TTD and 26% of those at high risk can be prevented from developing TTD by attending intensive behaviour change programmes.

The programme works through a secure referral system where GPs refer patients at high risk to the programme provider, Ingeus. Participants attend thirteen 90 minute sessions over the course of 9 months and topics covered include information on TTD, lifestyle behaviour change. The programme started in summer 2016 and is funded until 2019 but there are plans to look at how to embed and sustain the programme beyond this date. Current activity to promote the programme includes a targeted mail-out through GP practices. Marketing material has been placed in GP practices and community venues, including LCC Community Hubs.

Primary Care Update

- 4.2 **Suicide Prevention in Primary Care:** Following recommendations from the 2011 – 2013 suicide audit, a group has been set up to co-ordinate work that will contribute to reduced levels of suicide across Leeds. The group will look to advise primary care staff on support programmes, identify necessary training and raise awareness. Work will be fed back to the Leeds Strategic Suicide Prevention Group.
- 4.3 **Alcohol and Smoking Brief Intervention:** A survey will be sent to primary and secondary healthcare staff to gather insights on how to improve and support effective delivery of alcohol and tobacco interventions. This insight is important to help us move towards a situation where the use of brief interventions on alcohol and smoking is recognised as ‘normal’ practice by all frontline staff.

Updates by theme: Environment and Community Safety – Cllr Mary Harland

The Environmental Sub Group

- 5 The last meeting of the Environmental Sub Group was held on Tuesday 6th March 2018. The meeting received a progress report on Skill Mill and heard that James Rogers is now discussing with senior officers the best way to progress. Highways could not attend the sub group due to a previous booking however the Chair agreed to speak with them about the ongoing need for joined up working on grit bin delivery and management.
- 5.1 **Parks Update:** The Leeds Park Fund will be a charitable initiative to enhance parks and green spaces via donations from individuals and businesses. The

sub group was shown a copy of the proposal and also heard that projects were progressing to schedule including the two pocket parks, Go-Ape and the road safety park. The War Memorial in Garforth has been unveiled.

- 5.2 **Waste Management:** Details of service delivery were circulated and the sub group heard the service has pretty much caught up on the three days affected by snow and the worst affected areas were the farm tracks and more remote areas. A bottle bank is being trialled by the Council and is sited at the Lidl store in Halton.
- 5.3 **Flood Management:** Through joint work with Yorkshire Water, improvements have been made to some of the homes badly affected by regular flooding through no fault of their own. Several larger flood alleviation schemes, (previously reported to this committee,) are progressing and the flood risk strategy goes to Scrutiny at the end of this month. The sub group heard that many longstanding issues are now getting addressed thanks to the relaunch of regular meetings between Flood Defence, Yorkshire Water and the Environment Agency.
- 5.4 **Cleaner Neighbourhoods:** Central reservations are receiving clean ups and resident-assisted litter picks also planned and underway. The team is also visiting schools and attending the next Temple Newsam Learning Partnership meeting. 5 new bins have been placed in Halton and the old ones have been repainted and repaired by Community Payback to provide 5 extra ones for the ward.
- 5.5 **Housing:** Ideas to increase tenant involvement in Halton Moor include a gala, In Bloom work and a street play scheme. Housing are now considering the best way to progress with these. Some garden maintenance cases are being pursued in Halton Moor. Walkabouts have ended for winter and will recommence in April.

Clean Air Zone

- 5.6 Leeds has completed the first phase consultation for the Clean Air Zone to improve air quality and reduce health impacts

Leeds City Council has acquired over 8,500 responses from people living, working and commuting in Leeds and the wider region on its proposals to improve air quality and protect the health of people in the city. We are currently working through all the responses to ensure we understand all points of views shared as part of the consultation process.

Leeds along with 27 other local authorities across the UK have been identified by the government as needing to introduce a range of solutions to meet legal limits on air pollution and therefore improve air quality within the shortest possible timescale.

The Clean Air Zone is intended to cover all roads within the outer ring road, with the motorways acting as the southern boundary. The area is vast and will include

over half the population (59%) of Leeds. The Clean Air Zone will affect HGVs, buses, coaches, taxis and private hire.

There will be a future opportunity to comment on specific details of the clean air proposal within our second phase consultation, which is due to be launched June 2018.

Leeds Anti-Social Behaviour Team

- 5.7 These figures cover the last three months and show the number of active investigations in each ward. The cases only represents a small percentage of the work that LASBT receives because most is solved without a full investigation.
- 5.8 **Cross Gates and Whinmoor** - We currently have 8 open cases in this ward. 2 are applications at court for possession of properties. (One is for a breach of injunction and abusive behaviour towards LCC staff, the other is for excessive and continuous noise). 2 other investigations are related to noise nuisance, 2 general ASB and 2 relating to criminal activity linked to ASB. During this period we opened 8 new investigations. We had 2 Hate Incidents reported in December 2017.
- 5.9 **Garforth and Swillington** - We currently have 6 open investigations in this ward area. 2 relate to noisy cockerels, 3 to general noise and ASB, and 1 is an application at County Court to seek possession of a property as the tenant has breached an injunction and continued to commit ASB. During this period we opened 2 new cases. There were no reported Hate Incidents in this ward.
- 5.10 **Kippax and Methley** - We currently have 7 open investigations in this ward. 3 are applications for possession of properties, (1x breach of injunction, 1 x breach of Suspended Possession Order, 1 x serious ASB.) 2 relate to noise complaints and 2 to general ASB. During this period we opened 2 new investigations. We didn't have any Hate Crimes reported.
- 5.11 **Temple Newsam** - We have 4 open investigations in this ward area. 1 is a court application for an ASBI for general ASB and Nuisance, 1 is an investigation into abusive behaviour towards of LCC staff, 1 is a housing related court application for ASB, and 1 is an active investigation into a Hate Crime. During this period we opened 3 new investigations. We had 2 Hate Crime incidents reported, one is still an active investigation. (Racist comments made to an individual on Halton Moor Road).

Communications

Outer East Community Committee newsletter

- 6 The Communities Team produces a newsletter highlighting key aspects of activities after each Community Committee meeting. The team circulates the newsletter to contacts via social media and community hubs such as libraries and community centres. The latest newsletter is attached as **Appendix 1**.

Social media

- 6.1 Highlights of the Outer East Community Committee Facebook activity from 14 November 2017 – 13 Feb 2018 is included in **Appendix 2** and gives details of the top three most popular posts during this period.

Still leading the way, the OE page has gained 55 new page 'likes' in the last 12 weeks and currently has 2,000 followers (as at 13 Feb), which is still 218% more than the next most popular Community Committee page.

The Committee is encouraged to Like, Share and tag relevant information from the page and promote the page as much as possible. The quick search is:
@LccOuterEast

Recommendations

- 7 Members are asked to note the content of the report and make comments as appropriate.

Background documents

- 8 There are no background documents associated with this paper.



Which councillors make up the Outer East Community Committee?

Cross Gates and Whinmoor



pauleen.grahame@leeds.gov.uk
(0113) 260 7697



peter.gruen@leeds.gov.uk
(0113) 266 3047



janette.walker@leeds.gov.uk
07801 260 466

Garforth and Swillington



mark.dobson@leeds.gov.uk
07974 963 280



sarah.field@leeds.gov.uk
07846 736 727



stuart.mckenna@leeds.gov.uk
07894 835 529

Kippax and Methley



mary.harland@leeds.gov.uk
(0113) 378 8814



james.lewis@leeds.gov.uk
(0113) 378 9003



keith.wakefield@leeds.gov.uk
(0113) 378 8814

Temple Newsam



debra.coupar@leeds.gov.uk
(0113) 378 9004



helen.hayden@leeds.gov.uk
(0113) 378 8810



michael.lyons@leeds.gov.uk
(0113) 378 8810

Upcoming events

Kippax & Methley Forum 14 March

Outer East Community Committee business meeting and workshop
20 March

Whinmoor Forum 22 March

Swarcliffe Forum 4 April

Cross Gates Forum 5 April

Neighbourhood Meeting for Halton Moor & E.Osmondthorpe 17 April

Garforth & Swillington Forum 18 April

Temple Newsam Communities Together meeting 26 April

Neighbourhood meetings

Did you know we also hold public meetings every three months across outer east Leeds? They're also free to attend and we use local venues.

These forums give you an opportunity to talk to us and other agencies working in your area to find out about local projects, developments and consultations. If you live in any of the following neighbourhoods, we have a forum for you!

The Outer East Community Committee covers Allerton Bywater, Austhorpe, Colton, Cross Gates, East Osmondthorpe, Garden Village, Garforth, Great Preston, Halton, Halton Moor, Kippax, Ledsham, Ledston, Ledston Luck, Little Preston, Lower Mickletown, Manston, Methley, Micklefield, Mickletown, Pendas Fields, Stanks, Swarcliffe, Swillington, Temple Newsam, Wellington Hill, Whinmoor and Whitkirk.

The next cycle of forums will start in March 2018 so please sign up for notifications on our Facebook events page, give us a call, or email us (see the contact details below) to find out about your local meeting. We look forward to seeing you!

For more information about who we are and what we do, get in touch with the **Communities Team - South East** on **0113 378 5808**, via **southeast.ast@leeds.gov.uk** or check us out on social media:



LccOuterEast



@_YourCommunity



Outer East Community Committee Newsletter Spring 2018

A journey to better health



This session is aimed at local partners and health related community groups, but also open to the public.

This session will follow the forthcoming Community Committee business meeting (running 4-5pm), so the 'journey to better health' discussion is scheduled to begin at 5:15pm as described below.

The Outer East Community Committee is hosting an informal discussion session about being/getting healthier and improving health, plus highlighting alternative routes to improved health, without the need to see a GP. Local free healthy lifestyle activities will also be promoted.

Come to one or both parts of this session. They are free to attend and refreshments are provided.



Date
5:15-6:30pm
Tuesday 20 March 2018

Location
Kippax Leisure Centre
Station Road, Kippax, LS25 7LQ
(in the ground floor activity room)

Funding update for our area

Following the last Community Committee meeting on 5 December, the **Outer East Community Committee** was able to approve the following grant applications, pumping an additional **£26,222** into outer east Leeds!

Covering all four wards:

£9,283.12 to **Ebor Gardens Advice Centre** to continue the Money Buddies debt advice sessions at Swarcliffe Housing Office, Osmondthorpe One Stop Centre and Garforth Library and One Stop Centre, for a further 15 months. These free sessions are open to all. Get in touch with the venues for details of appointments and drop-in session availability.

In the Cross Gates & Whinmoor ward:

£640 for new litter bins at the Trim Trail and Naburn Approach in Whinmoor, Stanks Lane North in Swarcliffe and Pendas Way in Cross Gates.

Up to **£2,854** to **Cross Gates & District Good Neighbours Scheme CIO** to enhance their telephone befriending / helpline service for those people who are housebound and more socially isolated. It will cover the cost of an additional worker over the winter period and associated scheme costs.

£3,450 (Youth Activity Fund) for the **Youth Service** to continue providing a range of half and full day activities / trips and evening sessions during the February 2018 half term and Easter 2018 school holiday periods. More details coming soon!

In the Garforth & Swillington ward:

£2,905 (Youth Activity Fund) to **ACE Sport UK** (Active Sport in Education) to provide a three all-sports and cooking camp days at Garforth Academy over the Easter holiday. Children and young people can learn how to cook healthy snacks and meals, whilst having time to join in sporting activities in a team environment. Sporting sessions will include team building, dodge ball, evasion games, football + tag rugby and the camps will run 10am to 3pm. More details coming soon!

The anticipated sponsorship to cover the part of the cost of the Garforth Christmas tree unfortunately didn't materialise so it fell to the Community Committee to cover this unexpected **£328** cost.

In the Temple Newsam ward:

£1,146.88 to **West Yorkshire Police** to continue their burglary reduction operation in Colton and Halton Moor on the run up to Christmas in an effort to reduce the crime spike as seen in previous years (up 309% - up from 11 to 45) by deploying additional resources in the hot spot areas. The multi-agency Temple Newsam Tasking Team approved the first two weeks of the operation (running 27 Nov – 10 Dec) and this application covered 11-24 Dec 2017.

£2,335 (Youth Activity Fund) for the **Youth Service** to continue providing a range of half and full day activities / trips and evening sessions during the February 2018 half term and Easter 2018 school holiday periods.

£3,000 towards local improvements to the environment as **Halton in Bloom go for gold** in the 2018 Royal Horticultural Society 'in bloom' competitions.

We're only ten days into January 2018 and your local councillors, via the Outer East Community Committee, have already been busy considering new applications worth over £15,000!

Give us a Like on Facebook and keep up to date!



LccOuterEast



Leeds
CITY COUNCIL



Other funding news

The total amount of wellbeing funding for 2017/18 is £174,548 and so far £86,591 has been approved by the Community Committee for community projects. There is still £77,957 available for new applications, so if you have an idea for a project which would help improve your local neighbourhood please get in touch.

The total amount of Youth Activity Funds for 2017/18 is £67,417. Round 2 activities will take place between 4th September 2017 and 31st March 2018. There is still £22,074 available for new applications so if you have an exciting activity you'd like to deliver for children and young people aged 8-17 in outer east Leeds please get in touch!

The Community Committee also has a capital funding budget of £48,000 over the next 3 years. Approved projects now total £13,900 which means there's still £34,100 to spend on worthy projects. Capital projects are generally asset based where something is purchased and it would have a lifespan of several years.

Funding for skips (for community clean-ups), plus small community projects up to £500 is also still available.

Apply now via southeast.ast@leeds.gov.uk or give us a call on 0113 378 5808. If you are on Facebook search for LccOuterEast

What else happened at the Dec 2017 meeting?

Members were updated on a variety of local themes including health and adult social care, children and families, housing, employment and skills, environmental sub group Full minutes can be found via this link: <https://tinyurl.com/y8n24585>

The Community Committee heard from the LCC Healthcare Partnership about the 'Leeds Health and Care Plan: Inspiring change through better conversations with citizens' and a local GP about how they are trying to spread the word about social prescribing. This is where local residents may go to a pharmacy and take advice from a pharmacist for minor ailments to free up appointments at the doctors surgeries.

It was agreed that the Community Committee would run a session to help promote this, and we have - please see the article on the front cover!

**Outer East Community Committee Facebook page:
Engagement highlights from 14 Nov 2017 - 13 Feb 2018**

APPENDIX 2

Continuing to lead the way, the page has gained an additional 55 new page 'Likes' in the last 12 weeks and has hit the **2,000 Likes** milestone, which is 218% more than the next most popular Community Committee page. 'Reach' is the number of people the post was delivered to, whereas 'engagement' is a combination of reactions, comments or shares. The following four posts had the highest level of engagement over the last three months.



Performance for your post

4,173 People Reached

31 Likes, Comments & Shares

6 Likes	0 On Post	6 On Shares
17 Comments	3 On Post	14 On Shares
8 Shares	8 On Post	0 On Shares

536 Post Clicks

0 Photo views	322 Link clicks	214 Other Clicks
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NEGATIVE FEEDBACK

1 Hide Post	0 Hide All Posts
0 Report as Spam	0 Unlike Page

Reported stats may be delayed from what appears on posts



Performance for your post

2,904 People Reached

1,773 Video Views

97 Reactions, comments & shares

66 Like	23 On post	43 On shares
8 Love	0 On post	8 On shares
1 Wow	0 On post	1 On shares
13 Comments	1 On Post	12 On Shares
9 Shares	9 On Post	0 On Shares

391 Post Clicks

47 Clicks to Play	0 Link clicks	344 Other Clicks
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Leeds City Council Outer East Community Committee

added 2 new photos.

- 1 December 2017 · Leeds ·

A totally rubbish status update!

Well, this is how we can help you dispose of your waste, and when. Don't get caught out this festive period - our cherished operatives deserve a day off too 🙌

If your normal bin day is...	Your collection days and dates will be...	
Monday	Sunday 24 December	Tuesday 2 January
Tuesday	Wednesday 27 December	Wednesday 3 January
Wednesday	Thursday 28 December	Thursday 4 January
Thursday	Friday 29 December	Friday 5 January
Friday	Saturday 30 December	Saturday 6 January
Saturday	Sunday 31 December	Sunday 7 January



Please put your bin out by 7am on your collection day and bring in again as soon as possible after emptying.



Additional waste can be taken to recycling sites (tips): www.leeds.gov.uk/recyclingsites

Other plastics, types: PETE HDPE LDPE

Food waste
Shredded paper
Polystyrene
Nappies
Batteries
Syringes

To find your nearest recycling point, visit: www.leeds.gov.uk/wheretolive

Performance for your post

2,464 People Reached

38 Likes, Comments & Shares

20 Likes On Post 9 On Post 11 On Shares

5 Comments On Post 3 On Post 2 On Shares

13 Shares On Post 13 On Post 0 On Shares

164 Post Clicks

98 Photo views 0 Link clicks 66 Other Clicks

NEGATIVE FEEDBACK

3 Hide Post 0 Hide All Posts

0 Report as Spam 0 Unlike Page

Reported stats may be delayed from what appears on posts



Leeds City Council Outer East Community Committee

feeling excited with Mark Dobson and 11 others.

10 January ·

Want some good local news to combat those January blues? Have a read of this... 😊

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LccOuterEast



Performance for your post

1,376 People Reached

43 Likes, Comments & Shares

27 Likes On Post 10 On Post 17 On Shares

2 Comments On Post 0 On Post 2 On Shares

14 Shares On Post 14 On Post 0 On Shares

152 Post Clicks

107 Photo views 0 Link clicks 45 Other Clicks

NEGATIVE FEEDBACK

1 Hide Post 0 Hide All Posts

0 Report as Spam 0 Unlike Page

Reported stats may be delayed from what appears on posts





Report of the City Solicitor

Report to: Outer East Community Committee (Crossgates & Whinmoor; Garforth & Swillington; Kippax & Methley & Temple Newsam Wards)

Report author: Gerard Watson, Senior Governance Officer, 0113 395 2194

Date: 20 March 2018

For decision

Dates, Times and Venues of Community Committee Meetings 2018/2019

Purpose of report

1. The purpose of this report is to request Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2018/2019 municipal year, whilst also considering whether any revisions to the current meeting and venue arrangements should be explored.

Main issues

Meeting Schedule

2. The Procedure Rules state that there shall be at least four ordinary or 'business' meetings of each Community Committee in each municipal year and that a schedule of meetings will be approved by each Community Committee. In 2017/18, this Committee is scheduled to hold 4 meetings.
3. To be consistent with the number of meetings being held in 2017/18, this report seeks to schedule 4 Community Committee business meetings as a minimum for 2018/19. Individual Community Committees may add further dates as they consider appropriate and as the business needs of the Committee require. The proposed schedule has been

compiled with a view to ensuring an even spread of Committee meetings throughout the forthcoming municipal year.

4. Members are also asked to note that the schedule does not set out any Community Committee themed workshops, as these will need to be determined by the Committee throughout the municipal year, as Members feel appropriate. During 2017/18, for those Committees which held workshops, many took place either immediately before or after the Committee meetings. Therefore, when considering proposed meeting arrangements, Members may want to consider whether they wish to adopt a similar approach to the themed workshops in 2018/19, as this could impact upon final meeting times and venues.
5. The following provisional dates have been agreed in consultation with the Area Leader and their team. As referenced earlier, this report seeks to schedule a minimum of 4 Community Committee business meetings for 2018/19 in order to ensure that the dates appear within the Council's diary. Individual Community Committees may add further dates as they consider appropriate and as business needs of the committees require.
6. The proposed meeting schedule for 2018/19 is as follows:
 - Tuesday, 19 June 2018 at 4.00 p.m.
 - Tuesday, 2 October 2018 at 4.00 p.m.
 - Tuesday, 11 December 2018 at 4.00 p.m.
 - Tuesday, 12 March 2019 at 4.00 p.m.

Meeting Days, Times and Venues

7. Currently, the Committee meets on a Tuesday at 4.00 p.m. - and the proposed dates (above) reflect this pattern
8. Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people i.e. members of the public, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal working hours. Therefore, the Committee may wish to give consideration to meeting start times and venue arrangements which would maximise the accessibility of the meetings for the community.

Options

9. Members are asked to consider whether they are agreeable with the proposed meeting schedule (above), or whether any further alternative options are required in terms of the number of meetings, start times or venue arrangements.

Corporate considerations

10a. Consultation and engagement

The submission of this report to the Community Committee forms part of the consultation process as it seeks the views of Elected Members with respect to the Community Committee meeting schedule and venue arrangements.

In compiling the proposed schedule of meeting dates and times, the current Community Committee Chair, the Area Leader and colleagues within Area Support have been consulted.

10b. Equality and diversity / cohesion and integration

In considering the matters detailed, Members may wish to give consideration to ensuring that the Community Committee meeting arrangements are accessible to all groups within the community.

10c. Legal implications, access to information and call in

In line with Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to decisions taken by Community Committees.

Conclusion

11. The Procedure Rules require that each Community Committee will agree its schedule of meetings and that there shall be at least 4 business meetings per municipal year. In order to enable the Committee's meeting schedule to feature within the Council diary for 2018/19, Members are requested to agree the arrangements for the same period.

Recommendations

13. Members are requested to consider the options detailed within the report and to agree the Committee's meeting schedule for the 2018/19 municipal year (as detailed at paragraph 6), in order that they may be included within the Council diary for the same period.

14. Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting and venue arrangements or whether they would like to request any amendments to such arrangements.

Background information

- Not applicable

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Kippax Leisure Centre



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